

REGIONAL FIELD ADVISOR – Role Information

A Regional Field Advisor (RFA) reports to the Commission's Operations Manager who is based in Wellington.

RFAs are part time (from 1 to 3 days a week) and are engaged as independent contractors. The 2017/18 rate for the role is \$40.00 an hour.

The role will require work in the rural environment and outside normal working hours.

Key responsibilities include:

- establishing and maintaining relationships with stakeholders, including local and regional government, tangata whenua, landholders, recreation groups, and the public;
- communicating the objectives, functions and services of the Commission to the public.
- responding to enquiries on public access within the area of responsibility;
- representing the Commission at local and regional levels.
- assisting in investigating and negotiating new access opportunities and retaining existing access, and
- facilitating regional and local access disputes and proposals.

Area of responsibility:

The area of responsibility will include the Auckland region (Auckland Council area).

Ideally the successful candidate will be located centrally within the area.

As contractors, RFAs are required to provide:

- office equipment, which includes a computer with operating system Windows 7 or later, Microsoft Office (including Word, Excel, PowerPoint) version 2010 or later and broadband internet access;
- a digital camera;
- outdoor clothing and safety equipment such as appropriate footwear, weather appropriate gear, and appropriate personal protection equipment (the Commission will provide some branded clothing), and
- a motor vehicle appropriate for the work with current WoF and registration.

The Commission will provide:

- induction training;
- on-going support, advice and information as and when required;
- negotiation and facilitation training;
- some Commission branded clothing, and
- reimbursement for use of a personal vehicle, actual and reasonable costs associated with the role (accommodation and meals, and travel related expenses), and role related toll and mobile calls.

A contract will be offered to the successful candidate terminating on 30 June 2019 to align with existing RFA annual contracts.

If you have a passion for the outdoors, are actively involved in the community and looking for a new challenge, please apply by emailing your application (covering letter and resume) to ric.cullinane@walkingaccess.govt.nz. Applications close on 6 February 2018.

For more information contact Ric Cullinane, Operations Manager, ric.cullinane@walkingaccess.govt.nz, or 027 477 5042