



Enhanced Access Fund - Application Form

Instructions

- Refer to Guidelines for Applicants before completing this application.
- Type on the grey boxes to supply information. The boxes expand to fit what you want to write.
- Applications must be received by the Closing date stipulated in the Enhanced Access Fund - Guidelines for Applicants.

| Section A: Applicant Details | |
|---|---|
| A1. Full legal name of individual or organisation: EAF Track Incorporated | A2. Postal address: 1 Someplace Street Some region in NZ [insert Post code] |
| A3. Name of person submitting this application: A Walker | |
| A4. Telephone: Mobile: 123 4565 789 Landline: 04 123 4567 | A5. Email address: a.walker@eafrack.org.nz |

| Section B: Project Summary |
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| Use comment boxes to give the Commission a fuller understanding of the project and the need for it. |
| B1. Project name EAF waterfall track |
| B2. Project location A location, Somewhere in NZ |
| B3. Brief description <p>This project is predominantly in the A location area, Somewhere in NZ area and will provide enduring public access over an existing track to the EAF river waterfall, which is approximately 2 kilometres from the mouth of the EAF River.</p> <p>The track from the mouth of the EAF River to the waterfall has existed since the days of early settlement. The track crosses five private land titles and current access over these properties to the waterfall is by informal agreement.</p> <p>EAF Track Inc has approached all 5 landholders, and has obtained written consent from them that, subject to them not incurring any expense, they are all willing to provide enduring public access, by way of walkway easements over their properties to enable the public to walk over the existing track to the waterfall. They are willing to do this because they recognise that:</p> <ul style="list-style-type: none">- Formal public walking access, registered against their titles, will ensure that the existing track is retained for future generations.- The track provides an opportunity to view a spectacular waterfall.- The track provides the community with a local walking resource that is accessible to all, including the walking impaired.- The waterfall also has some cultural importance, which the land holders recognise and this supports their decisions to provide free and enduring access.- The local council also recognise the community and cultural significance and have confirmed that they will be happy to undertake to day to day maintenance of the track and provide interpretative information for signage. <p>The existing track has been, and continues to be used by local families and visitors most weekends. Whilst the landholders are happy to provide access across their property, having the track well sign posted will also assist walkers in locating the waterfall without the need to bother the respective landholders for directions, as currently happens on occasion.</p> |

| | |
|--|---|
| B4. Current project status (click to select) | |
| <input type="checkbox"/> Planning stage | <input checked="" type="checkbox"/> Ready to start <input type="checkbox"/> Commenced |
| B5. Is this a new project? | (click to select) <input checked="" type="checkbox"/> yes <input type="checkbox"/> no Comment |
| B6. Is this an enhancement to an existing project? | <input type="checkbox"/> yes <input checked="" type="checkbox"/> no Comment |
| B7. Is access secured? | <input type="checkbox"/> yes <input checked="" type="checkbox"/> no Comment But existing landholders have already provided EAF Track Inc with written agreement to allow public access over their properties by way of walkway easements. |
| B8. Does the project have local/regional authority support? | <input checked="" type="checkbox"/> yes <input type="checkbox"/> no Comment EAF Track Inc has approached the local council, who have confirmed in principle that they are prepared to assist with the day to day management and maintenance of the track. Their letter of support is attached. |
| B9. Does the project have community support? | <input checked="" type="checkbox"/> yes <input type="checkbox"/> no Comment EAF Track Inc is a local community group with its membership including local landholders and also members from the Lions and Rotary clubs. Both these service clubs have undertaken to provide \$2,500 each to assist with the project. Their letters of offer are attached. |
| B10. Does the project have any affected landowners' support? | <input checked="" type="checkbox"/> yes <input type="checkbox"/> no Comment All five landholders have provided signed letters agreeing to the walkway. Copies of these letters are attached. |
| B11. Has ongoing maintenance been sorted? | <input checked="" type="checkbox"/> yes <input type="checkbox"/> no Comment The local authority has agreed to undertake the day to day maintenance of the walkway. Their letter of support is attached. |
| B12. Does the project link to other projects in the area? Which? | <input type="checkbox"/> yes <input checked="" type="checkbox"/> no Comment This is a stand-alone project, but may initiate further walking access opportunities once the waterfall track is formally signposted and becomes more popular. |
| B13. Are there other key contributors to the project? Who? | <input checked="" type="checkbox"/> yes <input type="checkbox"/> no Comment EAF Track Inc has also obtained support from a local firm, Access Landscaping Limited, who have agreed to provide timber and labour for the installation of signage. Their letter of support is attached. |
| B14. Any additional comments can be added here. | |
| The landholders involved with this project have all provided their consent for you to contact them directly. Their details are attached. | |
| Reserves manager, A Stride, at the local council, is also happy to provide further information on the council's participation in this project. A letter to support from the council for this project is attached. | |
| The cultural significance of the waterfall area has been recorded in many historical writings, and several examples are attached for your reference. | |
| B15. The total cost (GST exclusive) of the project is | \$11,000.00 |
| B16. Contributions/funding (GST exclusive) from other sources is | \$5,000.00 |
| B17. The total amount (GST exclusive) sought from the Enhanced Access Fund is | \$6,000.00 |

Section C: Project Milestones

Depending on the nature of the project there will be one or more milestones. These are the times when a key aspect of a project is completed and enables further progress. Please describe your identified milestones below. Include the date of completion, the cost and show if the contribution/funding will come from other sources (including volunteer labour) or the Enhanced Access Fund (EAF).

| Number | Milestone (describe including resources needed) | Due date | Cost \$(GST excl) | From Other \$(GST excl) | From EAF \$(GST excl) |
|--------------------|--|----------|-----------------------------|----------------------------|--------------------------|
| | Survey of walkway easements (quote attached) | | 3,000.00 | 0.00 | 3,000.00 |
| | Legal costs – arranging signing and registration of easements (quote attached) | | 1,500.00 | | 1,500.00 |
| | - Directional and interpretation signage (which will also acknowledge the parties who have supported this project) (quote attached) | | 6,500.00 | 5,000.00 | 1,500.00 |
| | | | | | |
| Total costs | | | \$11,000.00 B15 = | \$5,000.00 B16 + | \$6,000.00 B17 |

Section D: Declaration

By completing and submitting this application, the applicant's agent certifies, understands and declares that:

- the applicant and/or applicant group/organisation has read and understood the guidelines;
- the project is consistent with the eligibility requirements;
- all information provided, whether by verbal representation or written, is true and correct;
- by submitting this application the applicant acknowledges that the evaluation of applications has a subjective element and that the Commission is the sole and final decision-making authority;
- information about the application (including applicant name, project name, and a summary of the proposal) and any approved funding may be made publicly available by the Commission;
- if a project proposal is approved, any grant of money is subject to a contract being entered into between the applicant and the NZ Walking Access Commission, including the requirement to acknowledge the Commission as a source of funding in all signs, publicity and publications; and
- the agent has the authority to commit the applicant to this application.

Signed for and on behalf of the applicant by its duly authorised agent:

Signature:

Name: **J Citizen**

Position: **Chairperson, EAF Track Inc**

Date:

Section E: Submitting an Application

Applications may be sent by email, but originals must also be posted. Some supporting documents may be difficult to scan or may make the file size too large to send or receive electronically. The Commission does not require multiple copies of applications. Documents should not be stapled or bound. **All applications will be acknowledged.**

Post your application and supporting information to the following address:

New Zealand Walking Access Commission
PO Box 12-348
Thorndon
Wellington, 6144
Attention: EAF Grants

You may **email** your completed application form (but you must still post the originals) with any scanned supporting documents to: David.Knott@walkingaccess.govt.nz

Applications closing dates are included in the Enhanced Access Fund – Guidelines for Applicants

If you need to **courier** your hard copy, send it to:

New Zealand Walking Access Commission
Level 6, Revera House
48 – 54 Mulgrave Street
Wellington, 6011
Attention: EAF Grants

Section F: Checklist for Supporting Documents

Have you included (if you have them):

- letters of support;
- maps;
- photographs;
- plans or drawings;
- evidence of GST registration;
- other relevant documents that help to explain your project; and
- applications that are not stapled or bound.